

Higher Learning Committee
Criterion 1
February 24, 2010
3:00pm – 5:00pm

Present:

Millie Tibbits, Human Resources
Leaugeay Barnes, Division of Health Professions
Shelly Tevis, Division of Health Professions
John Helton, Division of Information Technology
Cordell Jordan, Marketing and Public Relations
Debby Martinez, Division of Health Professions

Leaugeay Barnes began the meeting.

There was a lengthy discussion regarding how the College would prove that it abided by the Oklahoma State laws. Some of the suggestions were the College's policies and procedures, the College's litigation record and the open meeting records, but again the question was how the proof would be documented. There should be a link to an actual document that would prove the accordance to the State law.

Leaugeay had attended the Steering Committee on Friday and informed the group that Jane Carney wanted a couple of examples or links to the proof and she would determine which ones to keep in the document.

Leaugeay also added that they would need to begin the list of weaknesses. Leaugeay had one that dealt with the timeline for organizational documents. The students do not have a timeline to file a grievance that is listed in the student handbook, but the employees do.

Leaugeay wants everyone to revise their sections with more detail with examples and links, and then she will forward it as one document to Jane Carney on Monday.

The committee will not meet again until Jane Carney has had the opportunity to review and make suggestions.

The meeting was adjourned.

Submitted by: Debby Martinez